

Trademark Employment Services, Inc.

April 10, 2013

EFFECTIVE IMMEDIATELY

In the past if a check was lost, stolen, misplaced or took too long to arrive in the mail we would try and accommodate an individual by re-issuing another check and stopping payment on the prior check. Unfortunately this policy has been abused. Therefore, no checks will be re-issued in the event they are lost, stolen or otherwise misplaced. Furthermore, if your check is mailed to you and you do not receive it in a timely manner, we will not issue you a new check; we cannot be held liable for the time in which the postal service delivers mail. Do not ask for exceptions as none will be made.

I have read and understand the above.

Signed: _____

Witnessed: _____

Date: _____